

**Sanilac Intermediate Board of Education
Regular Meeting April 14, 2025**



Amy Dumaw, Vice-President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order April 14, 2025 at 5:56 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Carolyn Stoutenburg, Amy Dumaw, Jill Prouse, Paul Burgess, Shawna Lentner and Ken Poirier. Absent: Mike Kiley. Also present: Katie VanConant, Renee Jansen, Julie Orchard, Melissa VanSickle and Vicki Burgess.

II. Amy Dumaw, Vice-President, welcomed guests.

Amy Dumaw, Vice-President, asked for any request to speak to the SISD Board.

Public Comment: Melissa VanSickle

III. Moved by Burgess; supported by Stoutenburg to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as presented.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – March 17, 2025

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

March Bills Paid

General Education	\$ 317,345.82
Special Education	\$ 709,572.83
Career-Technical Preparation	<u>\$ 360,692.19</u>
Total	\$ 1,387,610.84

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General Education	\$ 37,040.03
Special Education	\$ 147,968.23
Career-Technical Preparation	<u>\$ 75,320.10</u>
Total	\$ 260,328.36

D. Consideration of Monthly Budget Report: Approved.

Motion carried (6-0).

IV. Action Items

A. **Approve Business Support/Payroll Benefits Coordinator Hire**

Moved by Lentner; supported by Poirier to hire Misty Hilliker as Business Support/Payroll Benefits Coordinator. Motion carried (6-0).

B. **Field Trip Request – Biotechnology**

Moved by Stoutenburg; supported by Burgess to approve the request by the Biotechnology Instructors to take six students to Bay Shore for a Regional FFA Camp from May 19-20, 2025. Total cost of the event is \$329.33 (Sanilac FFA \$284.33 and CTSO Advisor Budget \$45). Motion carried (6-0).

C. **Approval to Purchase New Handicap Door Switch @ Maple Valley**

Moved by Poirier; supported by Prouse to approve the purchase of a new handicap door switch not to exceed \$5,000.00. The door will be ordered through OSSA Alloy and will include a new Record Operator for \$4,400.00. Motion carried (6-0).

D. **Updated Board Policies – First Reading**

Katie VanConant, Superintendent, reviewed with the Sanilac ISD Board of Education some policy updates. No action was taken as this was the first reading of the policies.

E. Approval to Hire IST for the Secondary Transition Program

Moved by Stoutenburg; supported by Burgess to approve to hire Olivia Stone as an Instructional Support Technician for the Secondary Transition Program effective the 2025-2026 School Year. Motion carried (6-0).

F. Approval to Hire IST for the Severely Cognitive Impaired Program

Moved by Stoutenburg; supported by Poirier to approve to hire Bianca Marroquin as an Instructional Support Technician for the Severely Cognitive Impaired Program effective the 2025-2026 School Year. Motion carried (6-0).

G. Permission to Post for SCI Summer School Positions

Moved by Burgess; supported by Poirier to approve to post for the SCI Summer School Staffing Positions. Motion carried (6-0).

V. Administrative Reports:

Katie VanConant, Superintendent, presented her Administrative Report.

Renee Jansen, Special Education Director, presented her Administrative Report.

VI. Local Board Reports: The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

VII. Amy Dumaw, Vice-President, adjourned the meeting at 6:41 p.m.

The next regular meeting will be held on **Monday, May 19, 2025 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Carolyn Stoutenburg, SISD Board Secretary